

Name of Group: \_\_\_\_\_

Group Leader: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Food Service Agreement**

Camp Turner agrees to provided meals indicated below for the group staying at Camp Turner at or close to the times specified. Meals may be served buffet style or cafeteria style. Camp Turner will provided table ware, utensils, cups and pitchers necessary for food service. Camp Turner will wash the dishes and clean the kitchen after meals provided by the camp. Meals are almost always served on time. It is the responsibility of the group leader to have the group ready to eat meals at the agreed upon time. The service window for any meal is 70 minutes. After this time food quality begins to degrade and could even become dangerous to eat. Unless otherwise contracted, the GROUP agrees to bus tables (bring all soiled dishes, cups tableware and pitchers to the dish room window), wipe the tables after each meal, sweep the floors and put all furniture back to its original location before departure. Approximate numbers expected for each meal are expected 30 days in advance. Firm numbers are needed 10 days in advance.

**Cancellation of Food Service:** Cancellations of food service received 45 days prior to a reservation will result in no cost for food service to the group. Inside of 45 days of the reservation the group is responsible for 25% of the anticipated food bill. Inside of 21 days the group is responsible for %50 of the anticipated food bill. Within 14 days of the reservation the group is responsible for 75% of the anticipated food bill. Upon check in the group is responsible for the number of meals contracted for **or** for the actual number served, whichever is greater.

Left over food that leaves the kitchen must be discarded after initial serving time. It is not safe to consume left over food that has been left to sit on tables or in chaffing dishes in the temperature danger zone.

Meals will generally be limited to 70 minutes to ensure the quality, freshness and safety or the food we serve.

Camp Turner retains exclusive use of the kitchen durning catered events, from 24 hours before the first meal is served until check out.

**Food Service**

There is no warranty on food service. While very rare, food service may be interrupted, delayed or ruined by inability of vendors to deliver food, power failure, equipment failure, illness of the staff or human error. In the event of a delay not exceeding two hours the group is still responsible for the price agreed. If the delay exceeds two hours there will be no charge for the food service itself unless the group agrees to reschedule the time of service. In any event the group will still be responsible for all other costs (lodging, etc.).

Final numbers of guests and meals to be served are required 10 days in advance. The group must pay for the number reserved. There is no refund if people do not show up or cannot eat. It is possible to add a small number of additional meals to the reservation. In this case the group will pay for the number of people that attend.

Outside caterers are permitted for a fee of \$500 per meal / seating. Outside caterers may not use pots, pans or utensils belonging to Camp Turner. A deposit of 25% of the anticipated cost of food service is required 45 days prior to arrival. This deposit is not refundable.

Payment is due before departure. There will be a late fee of \$5.00 per week for late payments.

Misrepresentation on the contract may result in cancellation of the rental agreement.

Name of Group: \_\_\_\_\_

Dates of Event: \_\_\_\_\_

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Meal 1            Date: \_\_\_\_\_            Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

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Meal 2            Date: \_\_\_\_\_            Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

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Meal 3            Date: \_\_\_\_\_            Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

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Meal 4            Date: \_\_\_\_\_            Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

Name of Group: \_\_\_\_\_            Dates of Event: \_\_\_\_\_

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Meal 5                    Date: \_\_\_\_\_                    Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

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Meal 6                    Date: \_\_\_\_\_                    Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

Name of Group: \_\_\_\_\_                    Dates of Event: \_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

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Meal 7                    Date: \_\_\_\_\_                    Time: \_\_\_\_\_

Food: \_\_\_\_\_

\_\_\_\_\_

Name of Group: \_\_\_\_\_                    Dates of Event: \_\_\_\_\_

Beverages: \_\_\_\_\_

Dessert: \_\_\_\_\_

\_\_\_\_\_

**Printed Name**

**Signature**

**Date**

\_\_\_\_\_

**Phone Number**

**Email Address**